

Cooling Unit Replacement Instructions - Rear Vent Wine Cabinets

TOOLS NEEDED:

Short #2 phillips screwdriver
7/16" Open end wrench or socket

REQUIRED PARTS

Replacement Cooling Unit
Butyl Sealant Tape

REMOVAL OF OLD COOLING UNIT:

1. Unplug the cooling unit from the wall.

FROM THE REAR OF THE WINE CABINET:

2. If your wine cabinet has a grill(s) on the back of the cabinet, remove the grill(s).
3. Roll up cord and place in fan cavity at rear of cooling unit. If your cabinet came with a hard-wired light, separate the lamp cord from black and white leads at the back of the cooling unit.

FROM THE FRONT OF THE WINE CABINET:

4. Open cabinet door and remove all bottles from the top of the rack.
5. Place a heavy towel or blanket on top of the wine rack for protection.
6. Remove the light fixture as follows:
 - Slide the light left or right, and then unscrew and remove one of the two mounting brackets that attach the light fixture to the ceiling of the wine cabinet.
 - Slide the light fixture off the second mounting bracket.
7. With 7/16 socket wrench, remove the two hex head bolts that attach the cooling unit to the ceiling of the cellar. attach the cooling unit to the ceiling of the wine cabinet. (If you have phillips head screws, use a screwdriver instead to remove these screws.) **Save these bolts!**

Leave mounting brackets attached to the cooling unit so that the proper location can be duplicated with the replacement cooling unit.

PLEASE NOTE: If the nut in the ceiling becomes loose, you will need to use pliers from the top of the cabinet to hold the nut and keep it from spinning with the bolt.

8. The cooling unit is now free to remove. Drop front end down, and move side to side to free from cabinet opening.

CAUTION:

Two people may be required to remove the cooling unit, which weighs 50 pounds. Do not let the cooling unit drop on unprotected bottle racks.

TO INSTALL NEW COOLING UNIT

1. Wait 24 hours before plugging in and operating your CellarPro cooling unit.
2. Carefully remove the new cooling unit from the packaging. You may reuse this packaging for shipping or storing the old cooling unit
3. **Remove any materials that have been packed inside the exhaust cavity.**
4. Before installing the cooling unit, make sure it works by plugging it in and letting it run on a hard, flat surface. Check that cold air is being produced by the unit.

NEVER turn the cooling unit on its side or upside down.

The cooling unit should be plugged into an outlet with a 15-amp circuit

5. Make sure that the exhaust panel is installed in the BACK of the cooling unit, and the top of the unit has an opening for exhaust ventilation (for top-vented units)
6. Attach the mounting clips to the new cooling unit so that they line up with the holes in the cellar. For CellarPro cooling units, you will need to remove the front grill (attached with two screws on each side of the cooling unit) before attaching the mounting clips; then, reattach the front grill.
7. Some wine cabinets have three pieces of foam located on the bottom and on each side of the bracket that supports the back of the cooling unit. These foam pieces should be (re)placed in their original positions.

8. Follow the removal instructions described above in reverse.

9. A complete and proper seal must be made between the cellar and the cooling unit to ensure that outside air does not enter the cellar. Use butyl adhesive tape to seal the perimeter where the cooling unit touches the wine cabinet by rolling

the tape with your fingers into a thin (pencil diameter) "rope", then press the tape into the cracks where the cooling unit touches the cellar.

10. Check the seal by having a helper stand in front of the cabinet while you shine a flashlight around the cooling unit edges to discover any gaps in sealant.

IF THE FIRST UNIT STILL IS UNDER WARRANTY, CALL OR EMAIL US FOR A RETURN SHIPPING LABEL, AND RETURN THE ORIGINAL UNIT WITH A COMPLETED RMA FORM:

1. Fill out an RMA form and tape it to the top of the old cooling unit.
2. Repackage the old cooling unit in the same packaging used to ship the new cooling unit. **PLEASE NOTE: The cooling unit must be shipped upright in the box. If the cooling unit is shipped upside down, the internal components will be damaged.**
3. Make sure that the packaging clearly indicates "This Side Up" and "Fragile" for the carrier to see.
4. If you need assistance and/or a return label, call 1.707.794.8000